

**TRINITY VALLEY COMMUNITY COLLEGE**  
**100 Cardinal Drive Athens, TX 75751**  
**FEDERAL WORK-STUDY**  
**JOB POSTING**

**ALL ITEMS BELOW ARE REQUIRED FOR JOB POSTINGS:**

POSITION NAME	<u>Lab assistant</u>
CLASSIFICATION (e.g., tutor 1, lab tech)	<u>creating file folder, organiz cleaning out cabinets</u>
DEPARTMENT	<u>Education/Early Childhood</u>
SUPERVISOR	<u>Suzzette Stringer</u>
CAMPUS LOCATION	<u>Athens</u>
OFFICE (Bldg & Room #)	<u>T119 &amp; T111</u>
OFFICE PHONE #	<u>903-670-2654</u>
OFFICE CONTACT HOURS	<u>8:30-4:00 - M-F</u>
# OF STUDENTS NEEDED	<u>1</u>
# OF HOURS PER WEEK	<u>10 per week</u>
RATE OF PAY	<u>\$10.00</u>
LENGTH OF EMPLOYMENT	<u>One semester</u>

QUALIFICATIONS Self-starter, Able to listen to directions and complete activity totally, write legible, move items and boxes (nothing heavy) likes to climb up step ladders, creative.  
Great work ethic

ROLE/DUTIES/RESPONSIBILTIES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\*Student worker will be evaluated at the end of the semester or when student is no longer working.

